

**VIPER OWNERS ASSOCIATION**

**Colorado / Montana / Utah / Wyoming  
Region**

**By-Laws**

**Viper Owners Association**  
**Colorado / Montana / Utah / Wyoming**  
**Region**

**Article I - Name**

The name of this organization is Viper Owners Association, Colorado / Montana / Utah / Wyoming Region

**Article II - Purpose**

The purpose of this Club shall be:

1. To encourage and promote the admiration for and ownership, care and maintenance with safe and courteous operation of the VIPER automobile.
2. To serve as a medium of exchange of ideas, information and parts for owners of the VIPER, to aid in preserving these automobiles.
3. To provide an organization for Club members to meet, socialize and maintain the spirit of good fellowship and to participate in activities including the use of their VIPER.
4. To further the interest of owners and drivers of VIPERS and to promote the safety and enjoyment of motoring in all phases.
5. To operate in the States of Colorado, Montana, Utah and Wyoming within the scope of the laws of these states.
6. The Club shall be a non-profit organization.
7. The Club shall be non-discriminatory.

**Article III - Membership**

**Active membership**

An individual and a significant other at least 18 years of age paying one membership fee, listed with the National Business Office. Membership shall be limited to current owners of a Dodge Viper which includes (but is not limited to) disclosing the VIN or VON number as confirmation of ownership. At times, Confirmation of ownership may be requested. This request may be secured by offering a copy of title, and/or registration of the member's vehicle. Both shall be entitled to participate in all activities including voting and holding executive office.

**Honorary Membership**

An honorary member shall be an individual whose particular efforts on behalf of the VIPER club are exceptional and noteworthy. The executive committee may confer honorary membership on a person for such period as it chooses. An honorary member and their significant other shall be entitled to participate in all activities, including voting and holding executive office.

### **Associate Membership**

One who pays the Club a fee as determined by that Club. Members of one Club may be Associate members of other Clubs at the discretion of the Club. Associate Members may be invited to events as observers. Associate Members are granted privileges at the discretion of the Club and the Board of Directors. People desiring to be an associate member must be nominated by an active member and approved annually by the Board of Directors.

Active members, honorary members and associate members are hereby referred to as members.

### **Dues**

Active member's annual membership dues are set by the VOA National board and are collected by them with a portion of each member's dues returned to the Region. Ongoing dues are due to National each January 1 for the following year.

Associate member's annual membership dues are determined annually by the Board of Directors.

### **Membership Status**

1. Members must be in possession of the minimum public liability and property damage insurance required by the State where they reside whenever they use their vehicle in a Club event.
2. Members must abide by The Code of Conduct attached to these By-Laws.
3. A member, who desires to sponsor a Club event that may require financial participation by the Club, must obtain approval from the President (or designated representative) prior to committing the club.
4. The executive officers, namely the President, Vice-President, Secretary, and Treasurer are hereby granted the exclusive power and discretion to reject application or abolish the membership of any person. This executive panel as a group shall take such action.
5. Members shall abide by local traffic laws and ordinances and the rules defined for club events.

## **Article IV - Officers**

1. The executive officers will be President, Vice President, Secretary and Treasurer.
2. An officer must be an active or honorary member or their significant other in good standing.
3. Nomination and election of officers shall be made at the winter business meeting every other year. Officer's term of office shall be for two years starting the following June 1st.
4. Vacancy in office shall be filled for the remainder of the term by the nomination and vote of the executive officers, with the exception of the President, whose remaining term shall be filled by the Vice President.

### **Duties of the President**

The duties of the President shall be:

1. To issue the call for all regular and special meetings.
2. To preside over all meetings.
3. To schedule regular elections and insure that they are held in accordance with the by-laws.
4. To delegate authority and responsibility as necessary to accomplish the purpose of the Club.
5. To implement, administer and explain the policies of the executive officers.
6. To act as Ex-Officio member of all committees.
7. To represent the Club at national VOA meetings.
8. To assign the duties of the Directors.
9. To appoint any and all committees necessary to conduct the business of the Club.
10. To be chairman of the program committee or to appoint an Event Coordinator to plan the activities of the Club in conjunction with the committee.

### **Duties of the Vice President**

The duties of the Vice President shall be:

1. To perform, in the absence of the President, all of the duties of the President.
2. Will become President if current President resigns or cannot fulfill the duties of office for any reason.
3. To provide a link to adjoining Viper clubs for the purpose of combining events and to expand participation.
4. To take a lead role in expanding membership.

### **Duties of the Secretary**

The duties of the Secretary shall be:

1. To record and maintain the minutes of the meetings.
2. To supervise all records of the Club.
3. To perform such other duties that, from time to time, may be specifically assigned to him or her by the President.

### **Duties of the Treasurer**

The duties of the Treasurer shall be:

1. To deposit and record dues and any other income of the Club.
2. To disburse and record all expenditures of the Club.
3. To make regular reports of the Club's financial condition and a yearly report to the national VOA.
4. To perform such other duties that, from time to time may be specifically assigned to him or her by the President.
5. To get executive committee approval for expenditures over \$250.00 per event and / or expenditures over the Annual Budget line items.
6. To update incorporation information yearly.
7. To file IRS tax paperwork yearly.

## **Article V – Appointed Positions**

### **Duties of the Web Master**

The duties of the Web Master shall be:

1. To maintain the local Club's web site.
2. To back up the web site.
3. To regularly keep the events section up to date.
4. To e-mail members on club activities and other events Viper owners may be interested in, at the direction of the President.

This office may be combined and filled by another Club officer. (Example: Vice President and Web Master could be the same person). When another Club officer fills this office, the person filling both positions is only allowed one vote on executive decisions.

### **Duties of the Event Coordinator**

The duties of the Event Coordinator shall be:

1. To determine the Club Event Calendar by January of each year for the following year, with approval of the Board.
2. To Plan or delegate the planning of about two Events per month from May through September and one Event per month from October through April. These Events should include a mixture of day events, overnight events, scenic drives, and racing opportunities.
3. To make sure that Event Calendar is distributed to the Web Master for posting on the Club and National Websites.
4. To make sure that Event information gets to the Web Master for distribution to membership for each Event.

This position may be combined and filled by a Club officer. When a Club officer fills this office, the person filling both positions is only allowed one vote on executive decisions.

## **Article VI – Meetings / Events**

1. The President, Event Coordinator and/or Program Committee shall designate the time and place of all meetings and/or events.
2. Notification of all meetings/events shall be given to each member in good standing prior to the meeting/event. Posting of meeting/event notices on the Club's web site or e-mail shall constitute notification.
3. At all business or special meetings, the active and honorary members and their significant others in good standing who are in attendance shall constitute a quorum for the transaction of business.
4. All Club business will be approved or rejected on the basis of a majority of votes cast by the active and honorary members and their significant others present at any scheduled Club meeting.
5. All meetings shall be conducted in accordance with Robert's Rules of Order of Business.
6. In most cases, children are welcome with parental discretion regarding content and behavior.

## **Article VII - Amendments to By-Laws**

These by-laws may be altered, amended or replaced by a two-thirds vote of the active and honorary members and their significant others voting at any business meeting or via e-mail vote. Such alteration, amendment or replacement shall be made available to the membership in advance.